**Lieutenant Governor’s Award for Excellence in Public Administration**

**April 2023**

The **Lieutenant Governor’s Award for Excellence in Public Administration** is considered one of Manitoba’s highest honours for public service and is the flagship initiative of the Institute of Public Administration in Canada – Manitoba Region.

**What is the award?**

The Lieutenant Governor’s Award for Excellence in Public Administration celebrates and underscores the value of highly skilled, visionary and ethical individuals in public service. Each year, this award recognizes the exceptional achievement of an individual who has shown distinctive leadership in public administration or has made a significant contribution to the field of public administration in the province of Manitoba, by writings, research or other endeavors. Recipients are selected on the basis of outstanding achievements and contributions sustained over time, rather than the result of a single initiative.

**Who is eligible?**

The eligibility criteria understands public administration through a whole of society lens to engage all levels, sectors and organizations involved in serving Manitobans and their communities, and in advancing the public interest. Any field of public administration is considered relevant, though nominees must be individuals who are current or former residents of Manitoba and whose contributions are primarily Manitoba focused.

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| **Eligible** | **Not eligible** |
| * Current or former practitioners from any level of government (federal, provincial, municipal, Indigenous) and public sector agencies, boards, and other reporting entities * Members of not-for-profit community organizations * Federal government employees are eligible but the focus of their work must be primarily in Manitoba. * Scholars of public administration or public policy, as well as researchers or instructors at a [public post-secondary education institution](https://www.edu.gov.mb.ca/ald/uni_coll.html) in Manitoba. * Schools, school boards, school divisions, hospitals, health authorities and/or other service organizations. * Non-partisan public servants of the Legislative Assembly | * Executive members of IPAC, whether national or regional, are not eligible to receive the award during tenure. * Designated political staff and persons who have been elected to and who currently hold political office. * For profit organizations, businesses or private foundations. * Groups or organizations cannot be nominated. |

**Who can file a nomination?**

Members and non-members of IPAC can nominate individuals who meet the eligibility criteria. Self-nominations will be considered if sponsored by the candidate’s organization. Nominations must be typewritten in English or French, electronically submitted and include the following:

1. **Nomination Form**: a complete form will include a short statement by the nominator stating key reason for the nomination and includes name, address, telephone number(s), title and organization of both the nominee and nominator(s);
2. **References**: name, address, telephone number(s), titles and organization of three references who can evaluate the nominee's performance in the public sector (include on nomination form).
3. **Letters of support:** from the references that can give a fuller perspective on the individual's contribution to the public sector and/or the broader community;
4. **Accomplishments**: a narrative (double spaced) no more than four pages in length explaining the basis for the nomination; if a biography or CV is readily available, please attach.

**How will the nomination be evaluated?**

Nominations are evaluated by an Awards Selection Committee in accordance with the following criteria:

* Leadership and exceptional contribution through time
* Improving the quality of public service in their sphere of activity
* Influence on the profession and community
* Core public service values and ethics
* Fostering innovation

Nominations stand for three years. The award will not be given in any year in which, in the opinion of the selection committee, a worthy nomination has not been received.

**Nominations or requests for further information should be directed to:**

**LG Award Selection Committee**

**Email: Manitoba@ipac.ca**